

**MINUTES OF MEETING
TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

A Continued Meeting of the Board of Supervisors of the Toscana Isles Community Development District was held on **Tuesday, December 23, 2014 at 10:00 a.m.**, at the offices of Vanguard Land, LLC, located at 5310 Clark Road, Suite 106, Sarasota, Florida 34233.

Present at the meeting were:

Samantha Hays	Chair
Brian Watson	Vice Chair
Alexander Hays	Assistant Secretary
Daniel Peshkin	Assistant Secretary
John Peshkin	Assistant Secretary

Also present were:

Craig Wrathell (<i>via telephone</i>)	District Manager
Rick Woodville (<i>via telephone</i>)	Wrathell, Hunt and Associates, LLC
John Vericker (<i>via telephone</i>)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 10:01 a.m., and noted, for the record, that all Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Responses to RFP for
Precast Concrete Panel Fencing**

Mr. Wrathell referred to the RFP for precast concrete panel fencing and indicated that the proposers were required to complete certain documents in the RFP; one respondent complied with the requirements and the other did not.

A. Affidavit of Publication

Mr. Wrathell presented the affidavit of publication, which was advertised on November 29, 2014.

B. Proposal Opening Form

Mr. Wrathell stated that the proposal opening occurred at 5:00 p.m., on December 22, 2014. Sunny Coast Construction Inc. (Sunny Coast) and Permacast LLC (Permacast) responded to the RFP.

Referring to the proposal opening form, Mr. Wrathell noted that Sunny Coast did not comply with the RFP requirements. He indicated that the Non-Collusion Affidavit and other documents were not submitted; an electronic copy of the proposal was provided. Permacast provided all required documents, the correct number of proposals and a PDF version.

C. Proposals Received

i. Sunny Coast Construction Inc.

ii. Permacast LLC

Mr. Wrathell advised that Sunny Coast’s proposal was \$542,636 and Permacast’s proposal was \$444,508.50.

D. Ranking of Proposals

Mr. Wrathell asked the Board Members to complete ranking forms.

The following points were given to each firm:

Mr. John Peshkin gave 65 points to Sunny Coast and 100 points to Permacast.

Mr. Brian Watson gave 70 points to Sunny Coast and 100 points to Permacast.

Mrs. Samantha Hays gave 70 points to Sunny Coast and 100 points to Permacast.

Mr. Alexander Hays gave 65 points to Sunny Coast and 100 points to Permacast.

Mr. Daniel Peshkin gave 65 points to Sunny Coast and 100 points to Permacast.

Mr. Wrathell stated that Sunny Coast Construction Inc., received a total of 335 points and Permacast LLC received a total of 500 points; therefore, Permacast LLC was the number one ranked firm.

Mr. Wrathell asked the Board to approve the rankings, as stated.

On MOTION by Mr. John Peshkin and seconded by Mrs. Hays, with all in favor, the proposal rankings, as stated, with 500 points for Permacast LLC and 335 points for Sunny Coast Construction Inc., were accepted.

Mr. John Peshkin noted that there was a draft form of contract in the bid package. He asked Mr. Vericker what flexibility the Board had to negotiate further or make non-material changes to the contract when speaking to a contractor. Mr. Vericker suggested speaking to the contractor about a contract with a simultaneous addendum, rather than re-negotiating. The addendum could be related to a price adjustment and/or any minor adjustment to the contract or scope of work.

In response to a question, Mr. Vericker explained that the award notice will indicate that the firm was selected for the contract. In three days, the District will know whether the other company will protest and the contract may commence once the three-day notice period expires.

E. Consider Engagement of Number One Ranked Firm

Mr. Wrathell requested a motion to engage Permacast LLC, the number one ranked firm.

On MOTION by Mr. Watson and seconded by Mr. Daniel Peshkin, with all in favor, authorizing engagement of the number one ranked firm, Permacast LLC, was approved.

In response to a question, Mr. Vericker confirmed that Permacast LLC must provide the District with a performance bond.

FOURTH ORDER OF BUSINESS

**Update: RFP Landscape Installation
(responses due December 29, 2014)**

Mr. Wrathell advised that deadline for responses to the RFP for landscape installation is December 29, 2014.

FIFTH ORDER OF BUSINESS

**Ratification of Agreements/Change
Orders**

Mr. Wrathell indicated that three agreements/change orders were being presented for ratification.

i. Apex Consulting Engineers – Guard House

Mr. Wrathell presented an agreement with Apex Consulting Engineers to provide structural engineering services for the Toscana Isles Guardhouse. He noted that the agreement was previously executed by Mrs. Hays and requested ratification by the Board.

On MOTION by Mr. Watson and seconded by Mr. Hays, with all in favor, the agreement with Apex Consulting Engineers to provide structural engineering services for the Toscana Isles Guardhouse, was ratified.

ii. Rusty Plumbing Co., Inc.

Mr. Wrathell presented a change order for Rusty Plumbing Co., Inc., in the amount of \$159,160.75, for ratification.

On MOTION by Mr. John Peshkin and seconded by Mr. Hays, with all in favor, the Rusty Plumbing Co., Inc., Change Order, in the amount of \$159,160.75, was ratified.

iii. Sarasota Land Services, Inc.

Mr. Wrathell presented a change order for Sarasota Land Services, Inc., in the amount of \$112,355.67, for ratification.

On MOTION by Mr. Hays and seconded by Mr. Daniel Peshkin, with all in favor, the Sarasota Land Services, Inc., Change Order, in the amount of \$112,355.67, was ratified.

SIXTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. UPCOMING MEETING DATES

- **January 7, 2015 at 10:00 A.M.**

Mr. Wrathell indicated that the next meeting will be held on January 7, 2015, at 10:00 a.m.

EIGHTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

NINTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

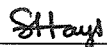
There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Watson and seconded by Mrs. Hays, with all in favor, the meeting adjourned at 10:22 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair