

**MINUTES OF MEETING
TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Toscana Isles Community Development District was held on **Wednesday, June 3, 2015 at 10:00 a.m.**, at the offices of Vanguard Land, LLC, located at 5310 Clark Road, Suite 106, Sarasota, Florida 34233.

Present at the meeting were:

Samantha Hays	Chair
John Peshkin	Assistant Secretary
Alexander Hays	Assistant Secretary

Also present were:

Rick Woodville	Wrathell, Hunt and Associates, LLC
Mark Straley (<i>via telephone</i>)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Woodville called the meeting to order at 10:05 a.m., and noted, for the record, that Supervisors Samantha Hays, John Peshkin and Alexander Hays were present, in person. Supervisors Brian Watson and Daniel Peshkin were not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Ratification of Contract/Change
Order/Invoice/Quote**

A. Contract Amendment: *AM Engineering, Inc.*

Mr. Woodville presented a contract amendment with AM Engineering, Inc., in the amount of \$516,037.50.

Mr. Hays explained that the amendment was a ratification of an existing AM Engineering, Inc., contract. Mr. Woodville noted that items I, II and III, on Page 1, were intentionally deleted from the original contract. The total amount was \$516,037.50.

On MOTION by Mrs. Hays and seconded by Mr. John Peshkin, with all in favor, the AM Engineering, Inc., contract amendment, in the amount of \$516,037.50, was ratified.

B. Contract: *Action Security, Inc.*

Mr. Woodville presented a contract with Action Security, Inc. Mrs. Hays stated that this was a ratification of a contract for gates for the entry off of Knight's Trail Road, as well as an emergency access gate in the back section of the property, for emergency services, in the amount of \$60,000.

On MOTION by Mr. John Peshkin and seconded by Mr. Hays, with all in favor, the Action Security, Inc., contract, for gates for the entry off of Knight's Trail Road and an emergency access gate in the back section of the property, for emergency services, in the amount of \$60,000, was ratified.

C. Contract: *E-CO Consultants of Sarasota, LLC*

Mr. Woodville presented a contract with E-CO Consultants of Sarasota, LLC. Mr. Hays explained that the contract was for consulting services for permitting through the South Florida Water Management District (SFWMD). Mrs. Hays noted the hourly rate of \$135.

On MOTION by Mr. Hays and seconded by Mr. John Peshkin, with all in favor, the E-CO Consultants of Sarasota, LLC contract for consulting services for permitting through SFWMD, at \$135 per hour, was ratified.

D. Change Order: *Sarasota Land Services, Inc., Change Order #7*

Mr. Woodville presented Change Order #7 from Sarasota Land Services, Inc. He stated that the unit price is \$6 per \$1,000, in future change orders.

Mr. Hays noted that the original contract had a bond for the contract amount; therefore, in future change orders, the District must pay an additional bonding premium for additional work.

On MOTION by Mr. John Peshkin and seconded by Mr. Hays, with all in favor, the Sarasota Land Services, Inc., Change Order #7, for a bonding premium at a unit price of \$6 per \$1,000, for future change orders, was ratified.

E. Invoice: *Lighting New York* (\$2,028.62)

Mr. Woodville presented an invoice from Lighting New York in the amount of \$2,028.62, for ratification.

Mrs. Hays explained that an initial order was placed with Lighting New York for all light fixtures required for the guardhouse and bridge but only part of the order was received. The \$2,028.62 will be passed to the District for the fixtures that were received. The remainder of the invoice, for items which were never received, will not be charged to the District.

On MOTION by Mr. John Peshkin and seconded by Mr. Hays, with all in favor, the Invoice from Lighting New York, in the amount of \$2,028.62, was ratified.

F. Quote: *Bee Ridge Lighting & Design*

Mr. Woodville presented a quote from Bee Ridge Lighting & Design, in the amount of \$1,430.48, less sales tax of \$93.58, for a net amount of \$1,336.90, for ratification.

As discussed under Item 3.E., Mrs. Hays advised that the full lighting order was not received; therefore, the remaining fixtures were ordered from Bee Ridge Lighting & Design.

On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, the quote from Bee Ridge Lighting & Design, for remaining lighting fixtures, in the amount of \$1,430.48, less sales tax of \$93.58, for a net amount of \$1,336.90, was ratified.

▪ **P.O. #15-001, *Kimal Lumber Company***

*****This item was an addition to the agenda*****

Mr. Woodville presented P.O. #15-001, from Kimal Lumber Company, in the amount of \$2,732.76, for ratification.

Mrs. Hays advised that the purchase order was for lumber materials to construct the guardhouse.

On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, P.O. #15-001, from Kimal Lumber Company, for lumber materials to construct the guardhouse, in the amount of \$2,732.76, was ratified.

FOURTH ORDER OF BUSINESS

Approval of May 6, 2015 Regular Meeting Minutes

Mr. Woodville presented the May 6, 2015 Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mrs. Hays and seconded by Mr. Hays, with all in favor, the May 6, 2015 Regular Meeting Minutes, as presented, were approved.

FIFTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being no report, the next item followed.

B. District Engineer

There being no report, the next item followed.

C. District Manager

i. Approval of Unaudited Financial Statements as of April 30, 2015

Mr. Woodville presented the Unaudited Financial Statements as of April 30, 2015. On the "Balance Sheet", on Page 1, he noted that the "General Fund" "Cash" account had a balance of \$2,383, "Total liabilities" were \$6,580 and "Unassigned" had a negative balance of \$54. The "Capital projects fund" balance was \$5,843,587, as of April 30, 2015.

Mr. Woodville advised that "Developer contributions", year-to-date, were \$39,388, against a budget of \$77,775, or 51% of budget.

On MOTION by Mrs. Hays and seconded by Mr. Hays, with all in favor, the Unaudited Financial Statements as of April 30, 2015, were approved.

ii. UPCOMING MEETING DATES

- June 17, 2015 at 10:00 A.M.
- July 1, 2015 at 10:00 A.M.
- July 15, 2015 at 10:00 A.M.

Mr. Woodville indicated that the next meetings will be held on June 17, July 1 and July 15, 2015 at 10:00 a.m., at this location.

SEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

EIGHTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mrs. Hays and seconded by Mr. Hays, with all in favor, the meeting adjourned at 10:16 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary

Stays

Chair/Vice Chair