

**MINUTES OF MEETING  
TOSCANA ISLES  
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Board of Supervisors of the Toscana Isles Community Development District was held on **Wednesday, December 21, 2016, at 10:00 a.m.**, at the **offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238.**

**Present at the meeting were:**

Samantha Hays	Chair
Brian Watson	Vice Chair
Alexander Hays	Assistant Secretary

**Also present were:**

Cindy Cerbone ( <i>via telephone</i> )	Wrathell, Hunt and Associates, LLC
John Vericker ( <i>via telephone</i> )	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 10:00 a.m., and noted, for the record, that Supervisors Samantha Hays, Brian Watson and Alexander Hays were present, in person. Supervisors Daniel Peshkin and John Peshkin were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Requisitions**

Ms. Cerbone advised that the Curbco, Inc., requisition presented at the December 7, 2016 meeting was approved at a previous meeting and should not have been presented for consideration. Furthermore, the Curbco, Inc., requisition was categorized with a group of requisitions related to erosion control and should not have been included in that category.

Mr. Watson asked to discuss this item after the Fourth Order of Business.

**FOURTH ORDER OF BUSINESS****Ratification of Southern Pine Lumber Co., Sheet Piling Material Order (\$55,980)**

Mr. Hays presented a sheet piling material order from Southern Pine Lumber Co., in the amount of \$55,980, for a seawall for the erosion control barrier, for the next phase.

**On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, the Southern Pine Lumber Co. sheet piling material order, in the amount of \$55,980, for a seawall for the erosion control barrier, for the next phase, was ratified.**

▪ **Approval of Requisitions**

*\*\*\*This item, previously the Third Order of Business, was presented out of order.\*\*\**

• **Requisition #203, 50% Deposit to LALP Development, LLC, (\$27,990)**

Mr. Watson stated that a 50% deposit was required for the sheet piling material order and the developer, LALP Development, LLC, requested reimbursement via Requisition #203, in the amount of \$27,990.

• **Requisition #204, Remaining 50% COD and Final Payment to Southern Pine Lumber Co. (\$27,990)**

Mr. Watson stated that the material ordered was by Cash on Delivery (COD) and a check must be presented to the truck driver upon delivery. The check for Requisition #204, in the amount of \$27,990, should be sent to E.M. Engineering, who, as the Engineer of Record, would ensure delivery prior to releasing the check.

**On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, Requisition #203, for reimbursement to LALP Development, LLC, for the 50% deposit required by Southern Pine Lumber Co., for sheet piling material, in the amount of \$27,990, and Requisition #204, for the remaining 50% as COD and final payment to Southern Pine Lumber Co., in the amount of \$27,990, to be sent to E.M. Engineering, who would ensure delivery and release payment, were approved.**

Mr. Vericker requested an explanation of the requisitions, via email, for auditing purposes.

For the record, Mr. Watson noted a similar situation where there were three or four truck loads of material for this particular vendor and it was handled in the same manner.

**FIFTH ORDER OF BUSINESS****Consideration of Development Acquisition Agreement (Units 2 and 3)**

Mr. Vericker stated that an Acquisition Agreement was prepared for the next phase using the Engineer's Report from February, 2014, which referred to the next phase as Units 2 and 3. Based on the report, up to \$7,101,727 of infrastructure could be conveyed to the District in those phases and the Agreement outlines the plan for acquisition of the infrastructure, paid for by the Developer, from the next series of bonds. Since the phasing labels may change, if the Engineer's Report is updated to reflect different costs, it could also reflect what the new phasing schedule would be called.

**On MOTION by Mr. Watson and seconded by Mr. Hays, with all in favor, the Development Acquisition Agreement for Units 2 and 3, was approved.**

**SIXTH ORDER OF BUSINESS****Approval of Unaudited Financial Statements as of October 31, 2016**

Ms. Cerbone presented the Unaudited Financial Statements as of October 31, 2016.

**On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, the Unaudited Financial Statements as of October 31, 2016, were approved.**

**SEVENTH ORDER OF BUSINESS****Approval of Minutes**

- A. November 2, 2016 Landowners' Meeting**
- B. November 2, 2016 Regular Meeting**
- C. November 16, 2016 Regular Meeting**

Ms. Cerbone presented the November 2, 2016 Landowners' Meeting, November 2, 2016 Regular Meeting and November 16, 2016 Regular Meeting minutes and asked for any additions, deletions or corrections.

With regard to the November 2, 2016 Regular Meeting minutes, the following change was made:

Line 55: Add "Secretary and" before "Treasurer"

**On MOTION by Mr. Watson and seconded by Mrs. Hays, with all in favor, the November 2, 2016 Landowners' Meeting and November 16, 2016 Regular Meeting Minutes, as presented, and the November 2, 2016 Regular Meeting Minutes, as amended, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being no report, the next item followed.

**B. District Engineer**

There being no report, the next item followed.

**C. District Manager**

**i. NEXT MEETING DATE: January 4, 2017 at 10:00 A.M.**

Ms. Cerbone stated that the next meeting will be held on January 4, 2017 at 10:00 a.m.

**NINTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**TENTH ORDER OF BUSINESS**

**Public Comments**

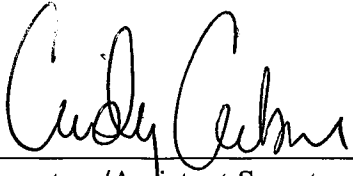
There being no public comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

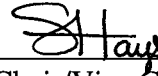
**Adjournment**

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Hays and seconded by Mrs. Hays, with all in favor, the meeting adjourned at 10:11 a.m.**



Secretary/Assistant Secretary



Chair/Vice Chair **Samantha P. Hays**

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