

**MINUTES OF MEETING  
TOSCANA ISLES  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Toscana Isles Community Development District held a Regular Meeting on May 15, 2019, at 10:00 a.m., at the offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238.

**Present at the meeting were:**

Brian Watson	Vice Chair
Daniel Peshkin	Assistant Secretary
Alexander Hays	Assistant Secretary

**Also present were:**

Cindy Cerbone	District Manager
Lisa Dao	Wrathell, Hunt and Associates, LLC
John Vericker (via telephone)	District Counsel
Bobbi Claybrooke	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 10:00 a.m. Supervisors Brian Watson, Daniel Peshkin and Alexander Hays were present, in person. Supervisors John Peshkin and Samantha Hays were not present.

**SECOND ORDER OF BUSINESS**

**Update: Communications to Members of the Public**

No questions or comments from the public were submitted to Management.

**THIRD ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Requisition(s)**

Ms. Cerbone presented LALP Development, LLC Requisition No. 003, in the amount of \$400,720.20; the District Engineer's office would review it before payment is made.

**On MOTION by Mr. Watson and seconded by Mr. Peshkin, with all in favor, payment of the LALP Development, LLC Requisition No. 003, in the amount of \$400,720.20, subject to AM Engineering, Inc.'s review and approval, was approved.**

**FIFTH ORDER OF BUSINESS**

**Ratification of Contract/Change Order(s)/Purchase Order(s)**

Ms. Cerbone presented Juniper Landscaping of Florida LLC (Juniper) Proposal No. 37252, for extension of the calusia hedge, in the amount of \$7,679.64, for approval.

**On MOTION by Mr. Hays and seconded by Mr. Peshkin, with all in favor, the Juniper Landscaping of Florida LLC (Juniper) Proposal No. 37252, for extension of the calusia hedge, in the amount of \$7,679.64, was approved.**

Mr. Watson asked to amend Juniper's Proposal No. 37252 to include a line item to install not-to-exceed 5,700 sq. ft. of sod, at \$0.85 per sq. ft., which was omitted when it was presented, for a total not-to-exceed cost of \$12,524.64

**On MOTION by Mr. Peshkin and seconded by Mr. Hays, with all in favor, amending the Juniper Proposal No. 37252, to include installation not-to-exceed 5,700 sq. ft. of sod, at \$0.85 per sq. ft., for a total not-to-exceed cost of \$12,524.64, was approved**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-11, Approving a Proposed Budget for Fiscal Year 2019/20120 and Setting a Public Hearing Thereon Pursuant to Florida Law; and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2019-11. The proposed Fiscal Year 2020 budget reflected a 2% increase for certain line items such as Management, Debt service, Legal, Engineering, etc. Three months' working capital was initiated to ensure expenditures are paid while waiting for funds from the Tax Collector. Overall, assessments decreased slightly.

**On MOTION by Mr. Watson and seconded by Mr. Peshkin, with all in favor, Resolution 2019-11, Approving a Proposed Budget for Fiscal Year 2019/20120 and Setting a Public Hearing Thereon Pursuant to Florida Law for July 17, 2019 at 10:00 a.m., at Vanguard Land, LLC, 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238; and Providing for an Effective Date, was adopted.**

## **SEVENTH ORDER OF BUSINESS**

### **Consideration of Responses to RFP for Sitework and Utility Installation**

#### **A. Affidavit of Publication**

The affidavit of publication was provided for informational purposes.

Ms. Cerbone stated two addendums to the RFP were issued, which were comprised of responses to questions submitted by potential respondents, about the RFP.

#### **B. Ranking**

Ms. Claybrooke presented the bid tabulations from qualified bidders as follows:

- Giannetti Contracting Corporation (Giannetti): Scored 87 points. Bid of \$9,668,240.70 for the entire project.
- Sarasota Land Services (Sarasota Land): Scored 100 points. Responded for some of the RFP items (clearing & grading and road construction), which is permitted. Bid \$1,936,349.45.
- Rusty Plumbing: Scored 100 points. Responded for some of the RFP items (road stormwater, sanitary sewer, watermain and miscellaneous), which is permitted. Bid \$3,870,366.4.

Ms. Cerbone expanded on the District Engineer's tabulation results and stated, for the record, that the District received three separate independent submittals, which the RFP allowed, indicating respondents were able to submit a bid response for the entire scope of work items listed in the RFP or for just some items. She recapped the bids as follows:

- Gianetti: Bid \$9,668,240.70 that comprised of all items listed in the RFP.
- Sarasota Land: Bid \$1,936,349.45 that was comprised only of clearing and grading and road construction.
- Rusty Plumbing: Bid \$3,870,366.40 that was comprised of only road stormwater, sanitary sewer, watermain and a few miscellaneous items.

#### **C. Award of Contract**

The District Engineer's recommendation was to award the contract to Sarasota Land and Rusty Plumbing. Ms. Cerbone stated the Board could choose to consider the District Engineer's

recommendations or perform its own ranking using the information the District Engineer provided. Mr. Vericker stated even if the Board chooses the District Engineer’s recommendations, it is the Board’s adoption and not that of the District Engineer’s selection.

Mr. Hays stated he agreed with the District Engineer’s analysis and rankings.

**On MOTION by Mr. Hays and seconded by Mr. Peshkin with all in favor, 1) the rankings presented by the District Engineer, 2) directing District Staff to work with Supervisor Alex Hays, as the Board’s Representative, and, specifically District Counsel, to enter into an Agreement with Sarasota Land and Rusty Plumbing and 3) awarding the contract in piece to Sarasota Land to perform the clearing and grading work as well as the road construction work and to Rusty Plumbing to perform road stormwater, sanitary sewer, watermain and a few miscellaneous items, or a combination of both, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Staff Actions Related to RFP for Precast Concrete Panel Fencing**

Ms. Cerbone presented the RFP template for construction services and materials, related to supply and installation of precast concrete panel fencing and a publication notice in draft form. If approved, the ranking results would be presented at the June 19<sup>th</sup> meeting, since the submittal deadline would be June 17<sup>th</sup>.

**On MOTION by Mr. Peshkin and seconded by Mr. Hays, with all in favor, authorizing District Staff to take the appropriate actions related to the RFP, for precast concrete panel fencing, was approved.**

**NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2019**

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2019.

**On MOTION by Mr. Watson and seconded by Mr. Peshkin, with all in favor, the Unaudited Financial Statements as of the March 31, 2019, were accepted.**

**TENTH ORDER OF BUSINESS**

**Consideration of Minutes**

**A. March 20, 2019 Public Hearing and Regular Meeting**

**B. April 3, 2019 Regular Meeting**

Ms. Cerbone presented the March 20, 2019 Public Hearing and Regular Meeting Minutes and the April 3, 2019 Regular Meeting Minutes.

**On MOTION by Mr. Watson and seconded by Mr. Hays, with all in favor, the March 20, 2019 Public Hearing and Regular Meeting Minutes and the April 3, 2019 Regular Meeting Minutes, as presented, were approved.**

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Straley Robin Vericker***

There being no report, the next item followed.

**B. District Engineer: *AM Engineering, Inc.***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**i. 313 Registered Voters in District as of April 15, 2019**

This item was provided for informational purposes.

**ii. NEXT MEETING DATE: June 5, 2019 at 10:00 A.M.**

The next meeting will be held on June 5, 2019 at 10:00 a.m.

**TWELFTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Public Comments**


There being no public comments, the next item followed.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Peshkin and seconded by Mr. Hays, with all in favor, the meeting adjourned at 10:32 a.m.**

  
Secretary/Assistant Secretary

  
Chair/Vice Chair