

**MINUTES OF MEETING
TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Toscana Isles Community Development District held a Regular Meeting on June 19, 2019, at 10:00 a.m., at the offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238.

Present at the meeting were:

Samantha Hays	Chair
Brian Watson	Vice Chair
Daniel Peshkin	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Vivek Babbar (via telephone)	District Counsel
John Vericker (via telephone)	Straley Robin Vericker

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:01 a.m. Supervisors Samantha Hays, Daniel Peshkin and Brian Watson were present, in person. Supervisors Alexander Hays and John Peshkin were not present.

SECOND ORDER OF BUSINESS

Update: Communications to Members of the Public

No questions or comments from the public were submitted to Management.

THIRD ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Requisition(s)

Mr. Watson presented the following requisitions for approval:

- Requisition No. 4, AM Engineering, Inc. (AM), \$2,331.44: Work related to the Request for Proposals (RFP) for Sitework and Utility Installation.

- Requisition No. 5, Flora-Quick Grassing Inc., \$9,200: Installation of silt fencing.
- Requisition No. 6, AM, \$2,613.20: Fees incurred related to the issuance of the bonds.
- Requisition No. 7, Juniper Landscaping of Florida, LLC. (Juniper), \$13,118.79: Labor and materials to extend hedge, including common area irrigation.

On MOTION by Ms. Hays and seconded by Mr. Peshkin, with all in favor, Requisitions No. 4, 5, 6 and 7, as presented by Supervisor Watson, were approved.

FIFTH ORDER OF BUSINESS

Ratification of Contract/Change Order(s)/Purchase Order(s)

Mr. Watson presented the following Change Orders for approval:

- AM Engineering, Inc., Change Order, \$18,005.40: Increased the original contract amount to \$912,672.90.
- Environmental Consulting & Technology, Inc., Change Order, \$5,200: Relocation of overpopulation of tortoises.

On MOTION by Mr. Daniel Peshkin and seconded by Ms. Hays, with all in favor, the Change Orders from AM Engineering, Inc. and Environmental Consulting & Technology, Inc., as presented by Supervisor Watson, were approved.

SIXTH ORDER OF BUSINESS

Consideration of Responses to RFP for Precast Concrete Panel Fencing

A. Affidavit of Publication

The affidavit of publication was provided for informational purposes.

B. Ranking

Ms. Cerbone stated since there was only one respondent, it was not necessary to rank the submittals.

C. Award of Contract

Ms. Cerbone stated she worked on the RFP preparation process and issuances with the District Engineer as well as confirmed respondents were entered into the Bid Log Sheet. Permacast, LLC (Permacast) was the sole respondent, with a bid of \$554,911.30. Both she and

the District Engineer reviewed the respondent’s submittal and found no issues with its content. She distributed copies of the RFP submittal.

If the Board awards the contract to Permacast, the Certificate of Insurance would be revised to remove “N/A”, in the Additional Insured Column. Ms. Cerbone stated it was standard practice for respondents to mark that box and for the District to request this change, since the District’s insurance carrier prefers it not be marked. Mr. Babbar concurred, if the Board decides to award the contract and move forward, it could authorize District Staff to work on finalizing pending issues.

Mr. Watson stated he would like a waiver of subrogation, with respect to the General Liability, which is typical. Ms. Cerbone stated she would review the RFP criteria before bringing it to the respondent’s attention. If it is not stated, Mr. Babbar confirmed it would be included in the final revision of the contract and should not pose any issues with Permacast.

On MOTION by Mr. Watson and seconded by Mr. Daniel Peshkin with all in favor, awarding the contract to Permacast, LLC, authorizing District Staff to work with the Chair to refine the Agreement and for the Chair to enter into and execute the final version of Agreement, and designating Supervisor Daniel Peshkin, as the Point of Contact for RFP questions, were approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2019

Ms. Cerbone presented the Unaudited Financial Statements as of April 30, 2019.

On MOTION by Mr. Watson and seconded by Mr. Daniel Peshkin, with all in favor, the Unaudited Financial Statements as of the April 30, 2019, were accepted.

EIGHTH ORDER OF BUSINESS

Consideration of May 15, 2019 Regular Meeting Minutes

Ms. Cerbone presented the May 15, 2019 Regular Meeting Minutes.

On MOTION by Mr. Watson and seconded by Mr. Daniel Peshkin, with all in favor, the May 15, 2019 Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Straley Robin Vericker*

There being no report, the next item followed.

B. District Engineer: *AM Engineering, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **UPCOMING MEETING DATES:**
 - **July 3, 2019 at 10:00 A.M.**
 - **July 17, 2019 at 10:00 A.M.**

The next meetings were scheduled for July 3 and 17, 2019 at 10:00 a.m.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TWELFTH ORDER OF BUSINESS


Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Ms. Hays and seconded by Mr. Daniel Peshkin, with all in favor, the meeting adjourned at 10:14 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair