

**MINUTES OF MEETING
TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Toscana Isles Community Development District held a Regular Meeting on July 3, 2019, at 10:00 a.m., at the offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238.

Present at the meeting were:

Samantha Hays	Chair
Brian Watson	Vice Chair
Daniel Peshkin	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Lisa Dao	Wrathell, Hunt and Associates, LLC
Jim Collins	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:07 a.m. Supervisors Samantha Hays, Daniel Peshkin and Brian Watson were present, in person. Supervisors Alexander Hays and John Peshkin were not present.

SECOND ORDER OF BUSINESS

Update: Communications to Members of the Public

No questions or comments from the public were submitted to Management.

THIRD ORDER OF BUSINESS

Public Comments

Mr. Jim Collins, a resident, asked whether the road expansion was planned out, in terms of scope of work, cost, etc. Mr. Watson replied affirmatively. This item would be discussed later in the meeting.

FOURTH ORDER OF BUSINESS**Approval of Requisition(s)**

Mr. Watson presented the following requisitions for approval:

- Requisition No. 9, Ennistymon Equities LLC, DBA Florida Fence, \$750: Moving lift station fence off a neighboring property.
- Requisition No. 10, Old Castle Pre-cast, \$11,295: Payment against purchase orders for two invoices for materials for water mains.
- Requisition No. 11, AM Engineering, \$322.65: Processing Invoices 3 through 7.

On MOTION by Ms. Hays and seconded by Mr. Peshkin, with all in favor, Requisitions No. 9, 10 and 11 as presented by Supervisor Watson, were approved.

FIFTH ORDER OF BUSINESS**Ratification of Contract/Change Order(s)/Purchase Order(s)**

Mr. Watson stated the site work and utilities construction projects went out to public bid separately; a contract was executed that was within the parameters of the original scope of work. He presented the following:

- Sarasota Land, \$1,802,050.73
- Rusty Plumbing (RP), \$3,658,358.88: Contract includes provision of all materials being contained in RP's contract because, as the utilities' subcontractor, they can do the takeoffs and everything else. As the materials are ordered, the District saves sales tax on materials through a negative change order on the RP contract and then submitting another Purchase Order with the material suppliers. The Purchase Orders indicate the maximum amount of materials that can be purchased against the Purchase Orders. The amounts for Purchase Order 709-19, executed so far but not deducted from the contract as yet were:
 - \$275,000: Old Castle Pre-Cast, for Storm and sanitary structures.
 - \$225,000: County Materials Corporation, for concrete pipe.
 - \$760,000: Core and Main, for underground pipe and fitting.
 - \$146,800: Barney's Pumps, Inc., for installation of two lift stations.

- AM Engineering, Inc.: Change in scope of work in the amount of approximately \$20,000, which increased the original contract amount to \$912,672.90.

On MOTION by Mr. Daniel Peshkin and seconded by Ms. Hays, with all in favor, the Sarasota Land, Rusty Plumbing and AM Engineering Inc., Contract/Change Order(s) and/or Purchase Order(s), as presented by Supervisor Watson, were ratified.

SIXTH ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2018, Prepared by McDirmit Davis & Company, LLC

Ms. Cerbone presented the Unaudited Financial Report for Fiscal Year Ended September 30, 2018 and reviewed the information found on each page. There were no prior or current year findings or recommendations, control concerns or instances of noncompliance; it was a clean audit. She highlighted the following:

- Page 22, Note 6: Developer's portion of the special assessment revenue was misstated as 63% but should have been 13%; the auditor was informed of the needed correction and backup documents and invoices that have gone out, along with the D.R. Horton information to show both the Developer side and the D.R. Horton side, were provided. It was anticipated that the auditor would make the correction within the next couple of weeks. The audit was filed with the Auditor General by the June 30th deadline and an updated report would be filed; this was not a material misstatement, as the numbers were all reflected accurately.
- Page 23, Note 9: A Subsequent Event, the issuance of additional bonds was included, as required.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2019-12, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2019

Ms. Cerbone presented Resolution 2019-12.

On MOTION by Mr. Watson and seconded by Ms. Hays, with all in favor, Resolution 2019-12, Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2019, as amended, was adopted.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Straley Robin Vericker*

There being no report, the next item followed.

B. District Engineer: *AM Engineering, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **UPCOMING MEETING DATES:**
 - **July 17, 2019 at 10:00 A.M.**
 - **August 7, 2019 at 10:00 A.M.**
 - **August 21, 2019 at 10:00 A.M.**

The next meetings were scheduled for July 17, August 7, and August 21, 2019 at 10:00 a.m.

NINTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

TENTH ORDER OF BUSINESS

Public Comments

Mr. Jim Collins, a resident, asked what was decided regarding the road alignment. Ms. Hays stated that she would meet with him separately after the meeting and provide a copy of the map that was sent through the Association. Regarding contracts, Mr. Collins asked what would happen if the costs exceeded the contracted amounts. Mr. Watson stated that, because these were fixed price contracts, the contractors have agreed to complete the specified work at the contracted price. As the contraction work is bonded, in the event that a contractor is unable to finish the work, the bond posted would be used.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Ms. Hays and seconded by Mr. Daniel Peshkin, with all in favor,
the meeting adjourned at 10:25 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair