

**MINUTES OF MEETING  
TOSCANA ISLES  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Toscana Isles Community Development District held a Regular Meeting on November 20, 2019, at 10:00 a.m., at the offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238.

**Present at the meeting were:**

Brian Watson	Vice Chair
Daniel Peshkin	Assistant Secretary
Alexander Hays	Assistant Secretary

**Also present were:**

Cindy Cerbone	District Manager
John Vericker (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 10:00 a.m. Supervisors Brian Watson, Daniel Peshkin and Alexander Hays were present, in person. Supervisors Samantha Hays and John Peshkin were not present.

**SECOND ORDER OF BUSINESS**

**Update: Communications to Members of the Public**

No questions or comments from the public were submitted to Management.

**THIRD ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Requisition(s)**

Mr. Watson presented the following requisitions:

- Requisition No. 38, Juniper Landscaping of Florida, Inc., \$17,732.88
- Requisition No. 39, Permacast, LLC, \$110,046.15
- Requisition No. 40, Pennuto Underground Cable and Conduit, Inc., \$7,565
- Requisition No. 41, Flora-Quick Grassing, Inc., \$765
- Requisition No. 42, Rusty Plumbing Company Inc., \$94,623.74
- Requisition No. 43, Sarasota Land Services Inc., \$103,072.50
- Requisition No. 44, AM Engineering, Inc., \$3,541
- Requisition No. 45, Oldcastle Infrastructure (formerly Old Castle Precast), \$13,669
- Requisition No. 46, Core and Main, \$13,299.64
- Requisition No. 47, Juniper Landscaping of Florida, Inc., \$882.43
- Requisition No. 48, Rusty Plumbing Company, Inc., \$331,951.64
- Requisition No. 49, Sarasota Land Services Inc., \$166,905
- Requisition No. 50, Oldcastle Infrastructure (formerly Old Castle Precast), \$10,136
- Requisition No. 51, Core & Main, \$12,050.90

**On MOTION by Mr. Peshkin and seconded by Mr. Hays, with all in favor, Requisitions 38 through 51, as presented by Mr. Watson, were approved.**

**FIFTH ORDER OF BUSINESS**

**Ratification of Contract/Change Order(s)/  
Purchase Order(s)**

Mr. Watson presented the following:

- USA Services Contract, \$500: Street sweeping services.
- Nostalgic Lampposts and Mailboxes Plus, Inc., Contract, \$23,130: Purchase street signs.
- Mid Florida Diesel, Inc., Purchase Order, \$67,670: Purchase two generators.
- Nostalgic Lampposts and Mailboxes Plus, Inc., Proposal, \$990: Purchase eight signs.
- Lomski Engineering and Testing Contract, not-to-exceed \$22,909: Construction materials testing services.
- Lomski Engineering and Testing Contract, not-to-exceed \$1,500: Under drain analysis services.

Mr. Watson stated the Lomski Engineering and Testing contracts were opinions of probable cost; the amounts fell under the threshold amount for services.

**On MOTION by Mr. Hays and seconded by Mr. Peshkin, with all in favor, the Proposals, Contract/Change Order(s) and Purchase Order(s), as presented by Mr. Watson, were approved.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Responses to RFP to Supply and Install Landscaping**

**A. Affidavit of Publication**

The affidavit of publication was provided for informational purposes.

**B. Ranking**

Ranking was not necessary as the Board chose to award the bid to the one respondent.

**C. Award of Contract**

Ms. Cerbone stated she and the District Engineer reviewed and confirmed the Juniper Landscaping of Florida, Inc., (Juniper) bid; there were no inconsistencies with what was requested in the Request for Proposals (RFP) and the bid met all other requirements. The bid was \$370,146.75.

Mr. Vericker stated, if the Board was comfortable with the requirements, they could proceed with awarding the contract to the respondent.

**On MOTION by Mr. Watson and seconded by Mr. Hays, with all in favor awarding the contract to the sole respondent, Juniper Landscaping of Florida, Inc., directing Staff to work with Mr. Daniel Peshkin, as the Board’s Representative, and District Counsel, to enter into an Agreement with Juniper Landscaping of Florida, Inc., to supply and install landscaping, was approved.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-01, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019**

Ms. Cerbone presented Resolution 2020-01. It was necessary to amend the Fiscal Year 2019 budget to avoid a finding in the audit, as certain expenditures exceeded budget.

On MOTION by Mr. Watson and seconded by Mr. Peshkin, with all in favor, Resolution 2020-01, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019, was adopted.

**EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of September 30, 2019**

Ms. Cerbone presented the Unaudited Financial Statements as of September 30, 2019.

On MOTION by Mr. Watson and seconded by Mr. Hays, with all in favor, the Unaudited Financial Statements as of September 30, 2019, were accepted.

**NINTH ORDER OF BUSINESS**

**Consideration of October 16, 2019 Regular Meeting Minutes**

Ms. Cerbone presented the October 16, 2019 Regular Meeting Minutes.

On MOTION by Mr. Hays and seconded by Mr. Peshkin, with all in favor, the October 16, 2019 Regular Meeting Minutes, as presented, were approved.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Straley Robin Vericker***

There being no report, the next item followed.

**B. District Engineer: *AM Engineering, Inc.***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: December 4, 2019 at 10:00 A.M.**
  - **QUORUM CHECK**

The next meeting was scheduled for December 4, 2019 but would be cancelled if not necessary.

**ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**TWELFTH ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

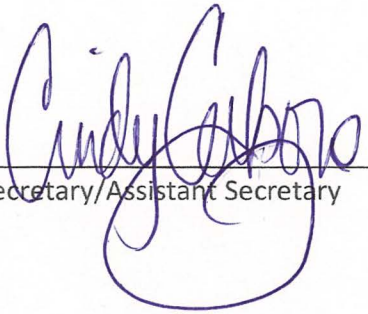
**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. Peshkin and seconded by Mr. Hays, with all in favor, the meeting adjourned at 10:12 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary

Toscana Isles Community Development District



Chair/Vice Chair