

TOSCANA ISLES

COMMUNITY DEVELOPMENT DISTRICT

June 28, 2023

BOARD OF SUPERVISORS SPECIAL MEETING AGENDA

**TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

Toscana Isles Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0100•Toll-free: (877) 276-0889•Fax: (561) 571-0013

June 21, 2023

ATTENDEES:
Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors
Toscana Isles Community Development District

Dear Board Members:

The Board of Supervisors of the Toscana Isles Community Development District will hold a Special Meeting on June 28, 2023 at 10:00 a.m, at the Toscana Isles Amenity Center, 100 Maraviya Blvd, Venice, Florida 34275. The agenda is as follows:


1. Call to Order/Roll Call
2. Discussion/Consideration: Meeting Duration **[1 hour]**
3. Public Comments **[15 minutes]**
4. Discussion: Potential Capital Improvement Work Being Performed **[15 minutes]**
5. Consideration: AM Engineering, LLC, District Improvement Inspections Proposal **[10 minutes]**
6. NEXT MEETING DATE: July 5, 2023 at 10:00 AM

○ QUORUM CHECK

SEAT 1	WILLIAM CONTARDO	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 2	JAMES COLLINS	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 3	SCOTT BLASER	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 4	MICHAEL TRACZUK	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO
SEAT 5	PAUL SCHMITT	<input type="checkbox"/>	IN-PERSON	<input type="checkbox"/>	PHONE	<input type="checkbox"/>	NO

7. Board Members' Comments/Requests **[5 minutes]**
8. Public Comments **[15 minutes]**
9. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (561) 346-5294 or Jamie Sanchez at (561) 512-9027.

Sincerely,

Cindy Cerbone
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:

CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 131 733 0895

**TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

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June 15, 2023

Via E-Mail: cerbonec@whhassociates.com

Ms. Cindy Cerbone
District Manager
Wrathell, Hunt and Associates, LLC
2300 Glades Road #410W
Boca Raton, FL 33431

RE: DISTRICT IMPROVEMENT INSPECTIONS—TOSCANA ISLES
AME JOB – VANG0015CDD

Dear Cindy:

The Additional Services will cover the following:

Field review and report on District improvements with recommendations on repair and maintenance that the CDD can forward to the Master Association to include:

Visual Field Review of the following:

- 1) Stormwater Management
- 2) Gate House
- 3) Roads
- 4) Curbs
- 5) Sidewalks
- 6) Walls
- 7) Fencing

The following items are not included in this review:

- Irrigation
- Landscaping

We propose to furnish the above services for a lump sum of Six Thousand Dollars (\$6,000), billed monthly on an hourly basis in accordance with the attached Fee Schedule. .

Respectfully

AM ENGINEERING, LLC



D. Shawn Leins, P.E.
President

**FEE SCHEDULE
HOURLY RATES
EFFECTIVE DATE: JANUARY 01, 2023**

Principal Engineer	\$200.00
Senior Project Engineer	\$150.00
Project Engineer	\$130.00
Design Engineer	\$110.00
Senior Designer	\$120.00
CADD Designer	\$110.00
Field Inspector	\$110.00
Draftsman	\$85.00
Administrative Assistant	\$90.00
Technical Secretary	\$75.00

This Rate Schedule is subject to periodic revision.

Reimbursable expenses for printing, express mail, photography, survey supplies, etc. will be billed directly to the project at cost, where applicable. Expenses for subconsultants and permit fees not included in our contract will be subject to a 1.1 multiplier.

All rates will be doubled for Expert Witness Testimony

**TOSCANA ISLES
COMMUNITY DEVELOPMENT DISTRICT**

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TOSCANA ISLES COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2022/2023 MEETING SCHEDULE

LOCATION

Offices of Vanguard Land, LLC, located at 6561 Palmer Park Circle, Suite B, Sarasota, Florida 34238

¹Toscana Isles Amenity Center, 100 Maraviya Blvd., Venice, Florida 34275

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
November 7, 2022* <i>Continued to November 15, 2022</i>	Regular Meeting	10:00 AM
November 15, 2022	Continued Regular Meeting	10:00 AM
November 28, 2022	Regular Meeting	2:00 PM
December 7, 2022 CANCELED	Regular Meeting	10:00 AM
January 4, 2023 ¹	Regular Meeting	10:00 AM
February 1, 2023 ¹	Regular Meeting	10:00 AM
March 1, 2023 ¹	Regular Meeting	10:00 AM
March 14, 2023 ¹	Workshop	5:00 PM
April 5, 2023 ¹	Regular Meeting	10:00 AM
May 3, 2023 ¹	Regular Meeting	10:00 AM
June 7, 2023 ¹	Regular Meeting	10:00 AM
June 28, 2023	Special Meeting	10:00 AM
July 5, 2023 ¹	Regular Meeting	10:00 AM
August 2, 2023 ¹	Regular Meeting	10:00 AM
September 6, 2023 ¹	Regular Meeting	10:00 AM

*Exception

November meeting date is two weeks earlier to accommodate Thanksgiving Holiday